

Approval of ECTS points for conference participation and other activities

The Danish rules on PhD studies allow PhD students to obtain ECTS points for conference participation. According to GSTS guidelines a maximum of 10 ECTS can be obtained for activities which are not ordinary formal PhD courses. Some activities can be handled as ad hoc courses where the student must describe the activity in a PhD course template with clear learning goals, and the local PhD programme chair must approve it.

As for obtaining ECTS in connection with conference participation; the requirements and procedure for approval of ECTS for conference participation are as follows:

The student must describe the activity in the template below, and PhD programme chair must approve it.

The requirements and procedure for approval of ECTS for conference participation are as follows:

- The conference must be targeted to scientists
- Prior to the conference, the student and the main supervisor must discuss the expected outcome of the conference participation, and agree on clear formulated learning goals for the participation.
- To secure the learning goals the student can consider to
 - Prepare oral or poster presentations
 - Prepare questions for specific, relevant lecturers
 - Actively approach relevant researchers to start network or cooperation
 - Prepare for relevant lectures by reading latest publications about the topic
 - Write a one page report
 - Make a presentation in the section where the student is working
- A student may obtain a maximum of 5 ECTS in the total course portfolio for conference participation
- ECTS for each conference are equivalent to: a maximum of 1 ECTS for participation without presentation, and a maximum of 2 ECTS for participation with oral or poster presentation. One ECTS point corresponds to 25-30 hours of work

Personal information

Surname	First name (s)
Department	Supervisor
Telephone	E-mail

Course information

Name/date of conference	
Participated with	Oral presentation <input type="checkbox"/> Poster presentation <input type="checkbox"/> No presentation <input type="checkbox"/>
Description of learning goals	
Description of how the learning goals are secured	

Signature PhD supervisor and Programme chair
