

## **Agenda, PhD committee meeting 9 May 2022**

Information: **GSTS PhD Committee meeting**

**Time:** Monday 9 May 2022 at 9:30 - 11:00

**Place:** Online via Zoom, <https://aarhusuniversity.zoom.us/j/62108499584>

**Participants:** Stefan Hallerstede, Lis Wollesen de Jonge, Morten Frederiksen, Marianne Hammershøj, Hadi Sehat, Claudia Nielsen, Julie Frost Dahl, Emilie Noline Stepien, Brian Vinter.

**Apologies for absence:**

**Secretariat:** Liselotte K. Heller, Maria Fauery Iversen

**Item 1:** Approval of minutes from the PhD Committee meeting on 20 January 2022 (2 minutes, Stefan Hallerstede)

Minutes from the last PhD committee meeting on 20 January 2022

Appendix item 1: Minutes TECHPhDCommitteemeeting 20.01.2022

**Item 2:** Approval of agenda (2 minutes, Stefan Hallerstede)

1. Approval of minutes from the PhD Committee meeting on 20 January 2022 (2 minutes, Stefan Hallerstede)
2. Approval of agenda (2 minutes, Stefan Hallerstede)
3. Announcements – Overview of assessment committees, exemptions, etc. for the period 13 January 2022 to 2 May 2022 (2 minutes, Stefan Hallerstede)
4. Workplace Assessment (WPA) (20 Minutes, Stefan Hallerstede)
5. Follow-up on Action plan (15 minutes, Brian Vinter)
6. Individual courses (5 minutes, Stefan Hallerstede)
7. Discussion of the transferable skills PhD course portfolio 2023 (10 minutes, Stefan Hallerstede)
8. Follow-up on Science Teaching evaluation (10 minutes, Stefan Hallerstede)
9. For your information (10 minutes, Liselotte K. Heller)
10. Any other business (5 minutes, Stefan Hallerstede)

**Item 3:** Announcements – Overview of assessment committees, exemptions, etc. for the period 13 January 2022 to 2 May 2022 (2 minutes, Stefan Hallerstede)

Announcements - Overview of assessment committees, exemptions, etc. for the period 13 January 2022 to 2 May 2022.

Appendices item 3.1, 3.2 and 3.3: Reports from PhD planner

**Item 4:** Workplace Assessment (WPA) (20 Minutes, Stefan Hallerstede)

The result of the workplace assessment (WPA) at AU has been published at the AU website. The committee will at the meeting look in to the result of the WPA for Faculty of Technical Sciences. It is especially page 42-45, that should be discussed as the category "PhD" is here separated from the categories "VIP" and "TAP".

### Appendix item 3: WPA\_2022\_Technical\_Sciences

#### **Item 5:** Follow-up on Action plan (15 minutes, Brian Vinter)

The Head of graduate school, Brian Vinter will share the status of the action plan by going through it item by item.

### Appendix item 5: Action plan

#### **Item 6:** Individual courses (5 minutes, Stefan Hallerstede)

##### **6.1.** Course description: 'Applied Statistics'

A course in applied statistics has been debated last year both in the course committee, the two PhD committees and the two Programme Chair committees. Due to unforeseen circumstances, it is not yet possible to present a course description for this course. However, it should be coming up soon. It is therefore suggested to discuss the course description as soon as it will be available, if necessary through a written e-mail hearing.

##### **6.2.** Precise course titles coming up later – two courses on innovation, entrepreneurship and start-up

The two courses originate from the Circle U initiative (the European University Alliance that AU is part of: <https://www.circle-u.eu/>), but the exact course descriptions will be proposed by Senior Researcher Morten Foss at iNANO.

For your information, it was debated a few years back in the former Science and Technology PhD committee to include courses on innovation, entrepreneurship and start-up in the transferable skills PhD course portfolio. These two courses might fulfil the requirements. Each of the courses will have a specific focus, and one of them is likely to target female PhD students in particular.

Due to unforeseen circumstances, it is not yet possible to present a course description for the two courses. However, they should be coming up soon. It is therefore suggested to discuss the course descriptions as soon as they will be available, if necessary through a written e-mail hearing.

##### **6.3.** Science Writing and Communication

The lecturer at the Scientific Writing and Communication course Gabor Löwei is retiring. One of our other course lecturers (who runs the courses 'Public Speaking: Creating a talk worth listening to' and 'Science Outreach Beyond the Scientists') is proposing a course on a similar topic called 'Science Writing and Communication'.

The course committee has discussed the course at their meeting in April and decided to recommend that the course is added to the course portfolio for 2023 and that it should run in autumn 2022.

### Appendix item 6.3: Science Writing and Communication GSNS-GSTS

#### **Item 7:** Discussion of the transferable skills PhD course portfolio 2023 (10 minutes, Stefan Hallerstede)

A discussion concerning the proposed transferable skills PhD course portfolio for GSNS and GSTS for 2023 (attached) is desirable. Note the comments in the proposal as some of the proposed courses are pending.

The course committee discussed the proposal at their April meeting and decided to recommend that the two PhD committees at GSNS and GSTS, respectively, approve the suggested transferable skills PhD course portfolio for 2023.

For your perusal, information on the offered courses in 2021 has also been attached giving data on number of people who:

- Signed up
- Cancelled
- Were on a waiting list
- Passed

Appendices item 7: GSNS-GSTS transferable skills courses in numbers 2021 and Proposal transferable skills courses at GSNS-GSTS 2023

**Item 8: Follow-up on Science Teaching evaluation** (10 minutes, Stefan Hallerstede)

Last year's course committee was heavily involved in discussing the evaluations of the Science Teaching course with the course lecturers, and the subsequent changes made to the format and content of the course by the course lecturers. The course committee had therefore requested to see the last course evaluations, which at the moment are carried out by the course lecturers. The evaluations have been attached for your perusal.

The course committee discussed the evaluations at their April meeting and agreed that the evaluations looked much more positive now, but that the committee will continue to follow it closely.

Please note that the evaluations are confidential, both the comments and the general answers.

Appendix item 8: N\_T Science Teaching E21 \_evaluations

**Item 9:** For your information (10 minutes, Liselotte K. Heller)

- 1) Course committee discussion on whether to offer some of our courses in an online format: At the course committee meeting in April, it was discussed whether the two Graduate Schools should offer some of our transferable skills courses in an online format. Many viewpoints were presented. It was agreed that physical courses were very important, but to be open to various ways of teaching – be they physical, virtual or any hybrid format – in terms of what works best for the individual course.
- 2) Minutes from the course committee meeting.
- 3) New attendee from the secretariat

Appendix item 9: Course committee meeting\_minutes\_26.04.2022

**Item 10:** Any other business (5 minutes, Stefan Hallerstedde)